

## **THE KENYA POLICE CERTIFICATE OF GOOD CONDUCT APPLICATION GUIDELINES**

The following are the prerequisites for applications for certificates of good conduct for Kenyan citizens residing in foreign countries and for non-Kenyan citizens.

### **Kenyan Citizens**

1. A complete set of rolled and plain fingerprints taken at a local police station bearing an official stamp. Photocopies or prints used in previous years are not acceptable.
2. Photocopy of Kenyan 2nd generation identity card if applicant is over 18 years of age.
3. Photocopy of passport.
4. If applicant is below 18 years old a certified copy of Birth Certificate.
5. An application letter.
6. Two passport size pictures (full face showing both ears). (Computer generated pictures are not acceptable).
7. Payment of R\$100.00

### **Non Kenyan Citizens**

1. A complete set of rolled and plain fingerprints which should be taken by local police official bearing an official stamp. Photocopies or prints used in previous years are not acceptable.
2. Certified copy of passport.
3. Documentary proof of legal stay in Kenya.
4. An application letter.
5. Two passport size pictures (full face showing both ears). (Computer generated pictures are not acceptable).
6. Payment of R\$100.00

**NB: Any incomplete application will be returned.**



EMBASSY OF KENYA, BRASILIA

APPLICATION FOR CERTIFICATE OF GOOD CONDUCT

BIOGRAPHICAL DATA

FULL NAMES .....

MAIDEN NAME .....

NATIONALITY .....

COUNTRY AND PLACE OF BIRTH .....

DATE OF BIRTH .....

EDUCATION .....

MARITAL STATUS .....

KENYAN ID NUMBER .....

PASSPORT NUMBER .....

DATES OF RESIDENCE IN KENYA .....

ADDRESS WHEN IN KENYA .....

PRESENT ADDRESS .....

PRESENT EMPLOYMENT .....

FATHER'S NAME, ADDRESS AND OCCUPATION .....

.....

CERTIFICATE REQUIRED FOR .....

Signature .....

Date .....

*A fee of R\$100.00 is charged for this service. Payment of the fee does not guarantee that the certificate will be issued.*

# ELIMINATION FINGER-AND PALM-PRINTS FORM

C. 24

FULL NAME .....

C.I.D. F.P. N°.....  
 Offence .....  
 C.R. N° .....  
 Date of Offence .....

## RIGHT HAND

THUMB	FOREFINGER	MIDDLE FINGER	RING FINGER	LITTLE FINGER

Fold

## LEFT HAND

THUMB	FOREFINGER	MIDDLE FINGER	RING FINGER	LITTLE FINGER

Finger-prints taken by.....

Rank.....Date-----/-----/-----

Police Station.....

LEFT PALM

RIGHT PALM

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